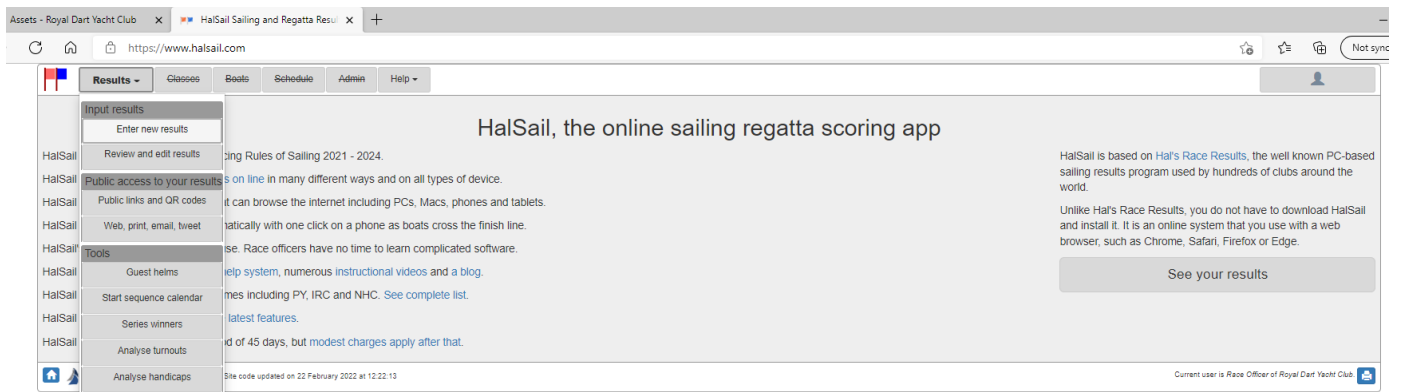


# Halsail Instructions for RO Training with Screenshots

## Initial Set Up

- A. In the Race Office, ensure that the Club Computer and the grey coloured printer are switched on!
- B. In the centre of the computer screen there is a HalSail icon, press to activate. If working remotely access this link <https://www.halsail.com>.
- C. Press 'Log In', top right of screen
- D. Enter Email = 'regatta@royaldart.co.uk' and Password 'royaldart'
- E. You will then notice 6 named Tabs across the top of the Screen. under 'Results' select 'Enter new results'.

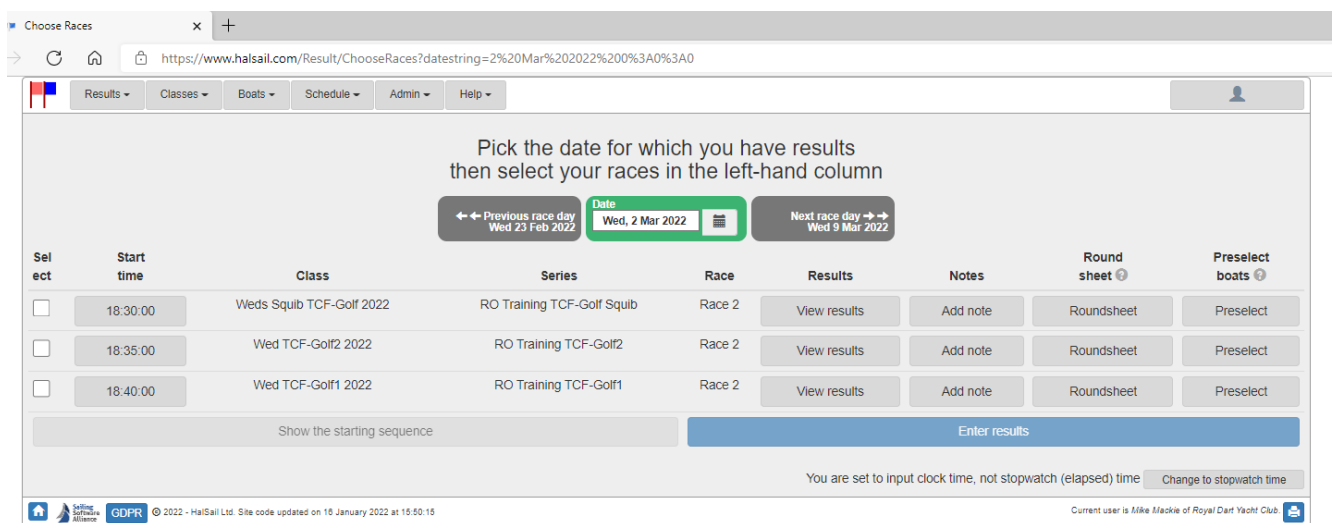
Note: You can access Halsail from your own computer or iPad at home exactly as described above.



## Entering Results in RO Training Series

### 1. Results entry start-up screen

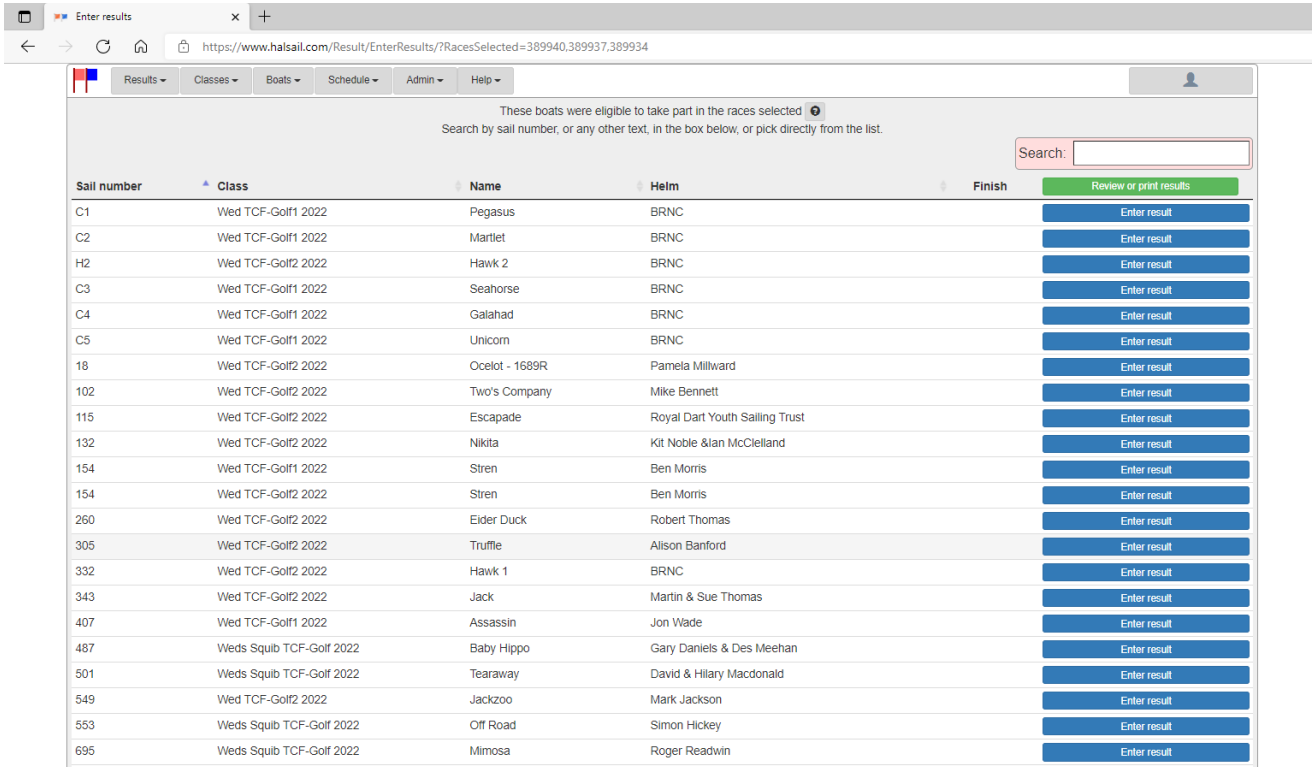
- Alter date to Wed 13 Mar 2024 to access Training Series.
- Check start time is correct.



## 2. Tick all 3 boxes, press Enter Results

## 3. Complete RO entry box then:

- To select boat insert part of sail number or boat name
- Enter time
- Hal will sort boats into classes automatically
- The Race Officer's boat should be entered in the Status Box as 'RDG' and 'Av excluding DNC'.



Enter results

https://www.hailsail.com/Result/EnterResults/?RacesSelected=389940,389937,389934

Results Classes Boats Schedule Admin Help

These boats were eligible to take part in the races selected

Search:

Sail number	Class	Name	Helm	Finish	Review or print results
C1	Wed TCF-Golf1 2022	Pegasus	BRNC		Enter result
C2	Wed TCF-Golf1 2022	Martlet	BRNC		Enter result
H2	Wed TCF-Golf2 2022	Hawk 2	BRNC		Enter result
C3	Wed TCF-Golf1 2022	Seahorse	BRNC		Enter result
C4	Wed TCF-Golf1 2022	Galahad	BRNC		Enter result
C5	Wed TCF-Golf1 2022	Unicorn	BRNC		Enter result
18	Wed TCF-Golf2 2022	Ocelot - 1689R	Pamela Millward		Enter result
102	Wed TCF-Golf2 2022	Two's Company	Mike Bennett		Enter result
115	Wed TCF-Golf2 2022	Escapade	Royal Dart Youth Sailing Trust		Enter result
132	Wed TCF-Golf2 2022	Nikita	Kit Noble & Ian McClelland		Enter result
154	Wed TCF-Golf1 2022	Stren	Ben Morris		Enter result
154	Wed TCF-Golf2 2022	Stren	Ben Morris		Enter result
260	Wed TCF-Golf2 2022	Elder Duck	Robert Thomas		Enter result
305	Wed TCF-Golf2 2022	Truffle	Alison Banford		Enter result
332	Wed TCF-Golf2 2022	Hawk 1	BRNC		Enter result
343	Wed TCF-Golf2 2022	Jack	Martin & Sue Thomas		Enter result
407	Wed TCF-Golf1 2022	Assassin	Jon Wade		Enter result
487	Weds Squib TCF-Golf 2022	Baby Hippo	Gary Daniels & Des Meehan		Enter result
501	Weds Squib TCF-Golf 2022	Tearaway	David & Hilary Macdonald		Enter result
549	Wed TCF-Golf2 2022	Jackzoo	Mark Jackson		Enter result
553	Weds Squib TCF-Golf 2022	Off Road	Simon Hickey		Enter result
695	Weds Squib TCF-Golf 2022	Mimosa	Roger Readwin		Enter result

#### 4. Check times and edit if wrong (same screen)

549	Wed TCF-Golf2 2022	Jackzoo	Mark Jackson		Enter result
553	Weds Squib TCF-Golf 2022	Off Road	Simon Hickey		Enter result
695	Weds Squib TCF-Golf 2022	Mimosa	Roger Readwin		Enter result
722	Weds Squib TCF-Golf 2022	Moondance	Mark Lobb		Enter result
732	Weds Squib TCF-Golf 2022	Hendrika	John Ellwood	19:29:02	Edit result
774	Weds Squib TCF-Golf 2022	Corsair	David Biddle		Enter result
835	Wed TCF-Golf2 2022	Sula	Mark Simpson		Enter result
904	Weds Squib TCF-Golf 2022	Blue Orca	Mike Brown	19:30:01	Edit result
IRL1078	Wed TCF-Golf1 2022	Jostler	Oliver Brown		Enter result
GBR 1355 R	Wed TCF-Golf1 2022	Lulotte	Ben Morris		Enter result
1414	Wed TCF-Golf1 2022	Slightly Steamy	Peter Symons		Enter result
1898	Wed TCF-Golf2 2022	Minim III	Jamie & Rob Deverell		Enter result
2413	Wed TCF-Golf1 2022	Blewit	Keith Wase		Enter result
GBR 2473 L	Wed TCF-Golf1 2022	Sarabande of Dart	Anne-Marie		Enter result
2828	Wed TCF-Golf1 2022	Raspberry Jam	Marc Koska	19:45:02	Edit result
3033	Wed TCF-Golf1 2022	Cockatoo	Keith Cockburn		Enter result
3321	Wed TCF-Golf1 2022	Axeman	John Brunner		Enter result
3789	Wed TCF-Golf1 2022	Bandit	David Goulden	19:40:01	Edit result
4108	Wed TCF-Golf1 2022	Humdinger	Mike Webster		Enter result
4108	Wed TCF-Golf2 2022	Humdinger	Mike Webster		Enter result
4239	Wed TCF-Golf1 2022	Jo-Lean	Anne-marie Coyle		Enter result
4268	Wed TCF-Golf1 2022	Major Tom	Jason Murray		Enter result
4268	Wed TCF-Golf1 2022	Jiggy	Mike Mackie		Enter result
4339L	Wed TCF-Golf2 2022	Calyso - 33	Ian Knight		Enter result
4422	Wed TCF-Golf2 2022	Madeleine	Mike Moody	19:38:02	Edit result
4841L	Wed TCF-Golf1 2022	Jaha	David Whitehouse		Enter result
5891	Wed TCF-Golf2 2022	Bellerophon of Dart	Roger Jobson		Enter result
7767	Wed TCF-Golf2 2022	Dart Magic	Dick Oliver	19:35:01	Edit result
7779	Wed TCF-Golf2 2022	Free Spirit	Norman Doidge		Enter result
8901	Wed TCF-Golf1 2022	Jubilant	Steve Howle & Andrew Tregoning		Enter result
9772	Wed TCF-Golf1 2022	Finale	Angela Gibbon		Enter result

Showing 1 to 50 of 50 entries

#### 5. Results

Select *Print Results* from menu

The screenshot shows a web browser window with the URL <https://www.hallsail.com/Result/EnterResults/?RacesSelected=475681,475675,475669>. The page has a navigation menu with 'Results' selected. A dropdown menu is open, showing options: 'Input results', 'Enter new results', 'Review and edit results', 'Public access to results', and 'Public links and QR codes'. The main content area displays a table of sailboats with columns for 'Sail number', 'Name', and 'Race'. The table lists various boats such as 'Elvis', 'Pegasus', 'Martlet', 'Hawk 2', 'Seahorse', 'Galahad', 'Unicorn', 'Samaki', 'Ocelot - 1689R', 'Escapade', 'Nikita', 'Stren', 'Bird', and 'Elder Duck'.

Sail number	Name	Race
1	Elvis	2 2023
C1	Pegasus	1 2023
C2	Martlet	1 2023
H2	Hawk 2	2 2023
C3	Seahorse	1 2023
C4	Galahad	1 2023
C5	Unicorn	1 2023
17	Samaki	2 2023
18	Ocelot - 1689R	2 2023
115	Escapade	2 2023
132	Nikita	Wed TCF-Golf2 2023
154	Stren	Wed TCF-Golf2 2023
230	Bird	Wed TCF-Golf2 2023
260	Elder Duck	Wed TCF-Golf2 2023
205	Triffa	Wed TCF-Golf2 2023

Screen now shows series that have had results on the entered date. Date should be automatically correct, but can be changed, eg if you are entering data a few days late.

Note that you can see the master TCF series and the Tandem IRC / Squib series. You want to print the Tandem Series (TCF-Golf only used for sponsor's prize winner)

Select *Show Race pdf* for first Tandem Series – eg Wed Squib, and print. The printer icon is on the header line. If you can't find it, try right click and select 'Print'. Repeat for IRC1 and IRC2.

Download results as .pdf files ready to print

First No earlier races Wednesday 01 Mar Later Last

Start time	Class	Series	Race	Show race pdf	Show overall pdf
18:30:00	Weds Squib TCF-Golf 2023	RO Training Squib Golf	Race_1	Show race pdf	Show overall pdf
18:30:00	Wed Squib 2023	RO Training Squib Level	Race_1	Show race pdf	Show overall pdf
18:35:00	Wed TCF-Golf2 2023	RO Training TCF-Golf2	Race_1	Show race pdf	Show overall pdf
18:35:00	Wed IRC2 2023	RO Training IRC2	Race_1	Show race pdf	Show overall pdf
18:40:00	Wed TCF-Golf1 2023	RO Training TCF-Golf1	Race_1	Show race pdf	Show overall pdf
18:40:00	Wed IRC1 2023	RO Training IRC1	Race_1	Show race pdf	Show overall pdf

If you want to download pdf files of all results on 01 March 2023

Send yourself an email (to m.mackie.racing@outlook.com) with an attachment containing a zip file of pdf documents

Email all results on 1 Mar 2023

Ordinary races  
Tandem races

GDPR © 2023 - Hallsail Ltd. Site code updated on 17 April 2023 at 16:23:35

Current user is Mike Mackie of Royal Dart Yacht Club

## 6. Sponsor's Prize

Close the Print window(s), which will return you to the Review Results page

Download results as .pdf files ready to print

First No earlier races Wednesday 01 Mar Later Last

Start time	Class	Series	Race	Show race pdf	Show overall pdf
18:30:00	Weds Squib TCF-Golf 2023	RO Training Squib Golf	Race_1	Show race pdf	Show overall pdf
18:30:00	Wed Squib 2023	RO Training Squib Level	Race_1	Show race pdf	Show overall pdf
18:35:00	Wed TCF-Golf2 2023	RO Training TCF-Golf2	Race_1	Show race pdf	Show overall pdf
18:35:00	Wed IRC2 2023	RO Training IRC2	Race_1	Show race pdf	Show overall pdf
18:40:00	Wed TCF-Golf1 2023	RO Training TCF-Golf1	Race_1	Show race pdf	Show overall pdf
18:40:00	Wed IRC1 2023	RO Training IRC1	Race_1	Show race pdf	Show overall pdf

If you want to download pdf files of all results on 01 March 2023

Send yourself an email (to m.mackie.racing@outlook.com) with an attachment containing a zip file of pdf documents

Email all results on 1 Mar 2023

Ordinary races  
Tandem races

GDPR © 2023 - Hallsail Ltd. Site code updated on 17 April 2023 at 16:23:35

Current user is Mike Mackie of Royal Dart Yacht Club

This time, select *Show Race pdf* for the TCF-Golf classes, eg Wed Squib TCF-Golf

The screenshot shows the HalSail website interface. At the top, there are navigation tabs for 'Print Results' and 'HalSail Results'. The browser address bar shows 'https://www.halsail.com/Result/Public/60009'. Below the navigation, there are dropdown menus for 'Class' (set to 'Weds Squib TCF-Golf 2022') and 'Series' (set to 'RO Training TCF-Golf Squib'). The main content area displays 'Results from Royal Dart Yacht Club' for the 'Class 'Weds Squib TCF-Golf 2022', Series 'RO Training TCF-Golf Squib''. A table shows the overall standings with columns for Rank, Sail Number, Hcap, Helm, Race 1, Race 2, and Net Pts. Below this, there are three race-specific tables for 'Race 1 23 Feb 2022 18:30:00', 'Race 2 2 Mar 2022 18:30:00', and 'Race 3 9 Mar 2022 18:30:00'. Each race table has columns for Place, Sail number, Hcap, Helm, Finish, Elapsed, Corrected, and Points. The footer contains logos for 'GDPR' and 'HalSail', along with copyright information and the current user's name: 'Mike Mackie of Royal Dart Yacht Club'.

Find winner of current race (Race 2 winner was Hendrika). Find the Squib print out and write *Sponsors Prize Winner – Hendrika* below the scratch results. This sheet can now be used to read out the scratch results and the Sponsor’s prize winner.

Close window and repeat process for next class (eg TCF-Golf 2).

Close window and repeat process for next class (eg TCF-Golf 1).

## 7. Announce Results

Read out results sheets in the bar, and present the Sponsor’s prize.

All done!

## What Can Go Wrong

1. No boat appears when Sail No. or Name entered:

- Wrong sail number – try boat name instead and vice versa.
- Look for similar number with digits swapped.
- Boat may not be entered – you can’t correct this, you need an expert helper – John Milsom, Mike Mackie, , Rosemary Tomison.

2. Boat not listed in results

- A boat won’t appear in the IRC results if it doesn’t have an IRC rating. It will appear in the TCF-Golf list.

3. Boat appears in results with short time

- First lap entered instead of second lap!
- Time entered incorrectly.

4. Race times seem too long or too short

- Incorrect start time used. This can happen if there is a General Recall and the start time moves back.
  - Go to Results Tab > Enter New Results.
  - Click on Start Time box and correct time.